

RESOLUTION NO. 2022- \_\_\_\_

RESOLUTION

- **AUTHORIZING THE CITY MANAGER TO EXECUTE A GENERAL SERVICES AGREEMENT WITH STATE ROOFING SYSTEMS, INC. FOR THE LIBRARY ROOF INSTALLATION PROJECT IN THE AMOUNT OF \$193,380, APPROVING A CONTINGENCY OF \$19,338, AND APPROVING A TOTAL BUDGET IN THE AMOUNT OF \$212,718;**
- **AUTHORIZING THE CITY MANAGER TO EXECUTE A GENERAL SERVICES AGREEMENT WITH MATRIX HG, INC. FOR THE LIBRARY HVAC INSTALLATION PROJECT IN THE AMOUNT OF \$199,917, APPROVING A CONTINGENCY OF \$19,991, AND APPROVING A TOTAL BUDGET IN THE AMOUNT OF \$219,908; AND**
- **APPROPRIATING \$83,626 FROM THE GENERAL FUND CAPITAL RESERVE FUND BALANCE TO THE LIBRARY FACILITY IMPROVEMENT CIP PROJECT, AND APPROVING A TOTAL PROJECT BUDGET IN THE AMOUNT OF 4432,626**

**WHEREAS**, the City's FY 2021-22 Capital Improvement Program (CIP) includes facility improvements to the Library building, with specific repairs and replacement of the Library roof's Heating, Ventilation, and Air Conditioning (HVAC) unit; and

**WHEREAS**, in preparation for the project, City staff completed an assessment of the roof's condition and found the roof has reached the end of its service life and should be replaced before a new HVAC unit is installed on top of it; and

**WHEREAS**, the scope of the roof replacement project phase includes a full roof replacement down to the sub-roof with newer roofing material, which will provide structural support for the HVAC unit, the roof slope will be adjusted to drain water, and will be made of a reflective surface that offers resistance to harmful ultraviolet (UV) rays and combines with maximum seam strength for durability and long-term performance, with project work estimated to be completed within two weeks; and

**WHEREAS**, the scope of the HVAC replacement includes disconnecting and removing the current rooftop unit, lifting and installing the new unit up onto the roof, connecting the unit to the electrical, drain, and duct systems, unit testing, and cleanup, with project work estimated to be completed within three weeks; and

**WHEREAS**, in December 2021 the City reached out to several roof and HVAC contractors and requested cost proposals for the Library Roof and HVAC Replacement Project; and

**WHEREAS**, the lowest roof replacement proposal received was from State Roofing Systems, Inc. of San Leandro, California, in the amount of \$193,380; and

**WHEREAS**, the lowest HVAC replacement proposal received was from Matrix HG, Inc. of Concord, California, in the amount of \$199,917; and

**WHEREAS**, the total project cost to the replace the roof is \$212,718, which includes a base contract cost of \$193,380 and an installation contingency of \$19,338; and

**WHEREAS**, the total project cost to the replace the HVAC unit is \$219,908, which includes a base contract cost of \$199,917 and an installation contingency of \$19,991; and

**WHEREAS**, the total combined cost to the replace the roof and the HVAC unit is \$432,626, which includes the base contracts and installation contingencies; and

**WHEREAS**, there is \$349,000 remaining in the Library Facility Improvement CIP project budget; and

**WHEREAS**, an appropriation of \$83,626 is requested from the General Capital Revolving Fund balance to the Library Facility Improvement CIP project budget to supplement the overall construction phase budget; and

**NOW, THEREFORE, BE IT RESOLVED** that the San Bruno City Council hereby:

- Authorizes the City Manager to Execute a General Services Agreement with State Roofing Systems, Inc. for the Library Roof Installation project in the amount of \$193,380, approving a contingency of \$19,338, and approving a total budget in the amount of \$212,718;
- Authorizes the City Manager to execute a General Services Agreement with Matrix HG, Inc. for the Library HVAC Installation project in the amount of \$199,917, approving a contingency of \$19,991, and approving a total budget in the amount of \$219,908; and
- Appropriates \$83,626 from the General Fund Capital Reserve Fund Balance to the Library Facility Improvement CIP project, and approves a total project budget in the amount of \$432,626

Dated: February 8, 2022

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I, Melissa Thurman, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 8th day of February 2022 by the following vote:

AYES: Councilmembers: \_\_\_\_\_

NOES: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Melissa Thurman, MMC  
City Clerk